



Apple iOS ADE Enrolment Guide



Apple Automated Device Enrolment

This guide covers how to enrol a brand new or factory reset BAM-provided Apple iPhone or iPad using Apple ADE (Automated Device Enrolment, previously known as DEP).

This guide should not be used for non-ADE or Android devices. If in doubt, please contact your IT Servicedesk for clarification.

Before you start:

- Ensure that your device is not already set up or enrolled (if you need to re-enrol, ensure you have factory reset the device).
- Ensure that you have an Apple ID and password (if you need to set up a new one, this is covered in the early steps of this guide).

If you encounter problems or errors during the enrolment process, please contact the IT Servicedesk for assistance.



Apple ID Setup

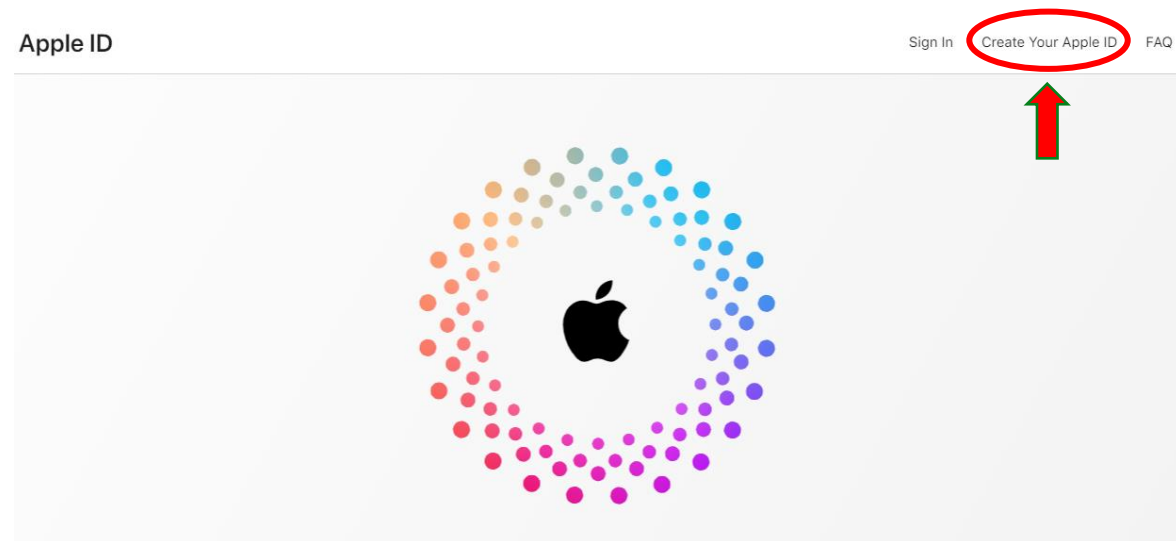
Before you enrol your Apple device, you need an **Apple ID**. If you have already set up an Apple ID, you can skip these steps and proceed to device enrolment from **page 6** of this guide.

To set up a new Apple ID, follow these steps.



Click the icon above to go to <https://appleid.apple.com>

(or type the address into your web browser from your laptop or desktop computer)



On the AppleID website, click on "Create Your Apple ID"

Apple ID Setup

Create Your Apple ID

One Apple ID is all you need to access all Apple services.
Already have an Apple ID? [Find it here >](#)

COUNTRY / REGION

This will be your new Apple ID.

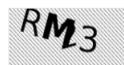
Fill out the initial part of the form with your full name, country, date of birth, and **BAM email address**. Input and confirm a password of your choice.

Space for pay-off, divided over 2 lines

Be sure to enter a phone number you can always access. It will be used to verify your identity any time you sign in on a new device or web browser. Messaging or data rates may apply.

Verify with: Text message Phone call

- Announcements**
Get announcements, recommendations, and updates about Apple products, services, and software.
- Apps, Music, TV, and More**
Get new releases, exclusive content, special offers, and recommendations for apps, music, movies, TV, books, podcasts, Apple Pay, Apple Card and more.
- Apple News Newsletter**
The best stories, picked by the Apple News editors, delivered right to your inbox.



[New Code](#) | [Vision Impaired](#)

In the next part of the form, input a mobile or landline number that you can receive text messages or calls on. **This will be used for the next steps**, so ensure you can access it when needed later in this process. Untick the options for receiving announcements. Complete the Captcha.

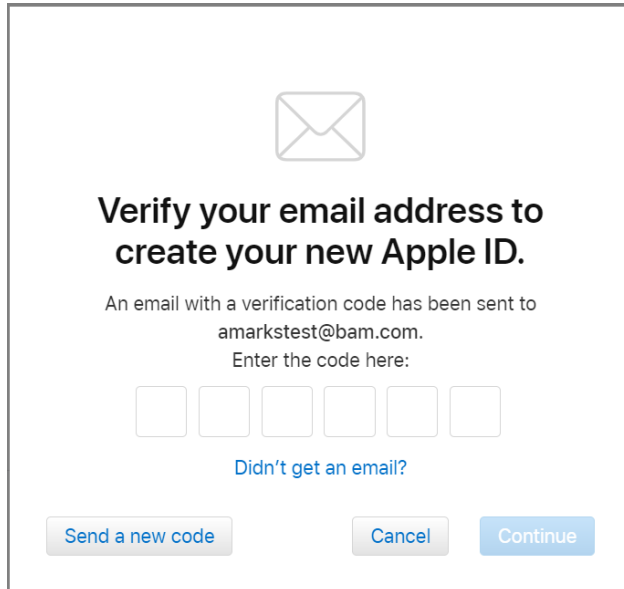


Your Apple ID information is used to allow you to sign in securely and access your data. Apple records certain usage data for security, support, and reporting purposes. [See how your data is managed.](#)

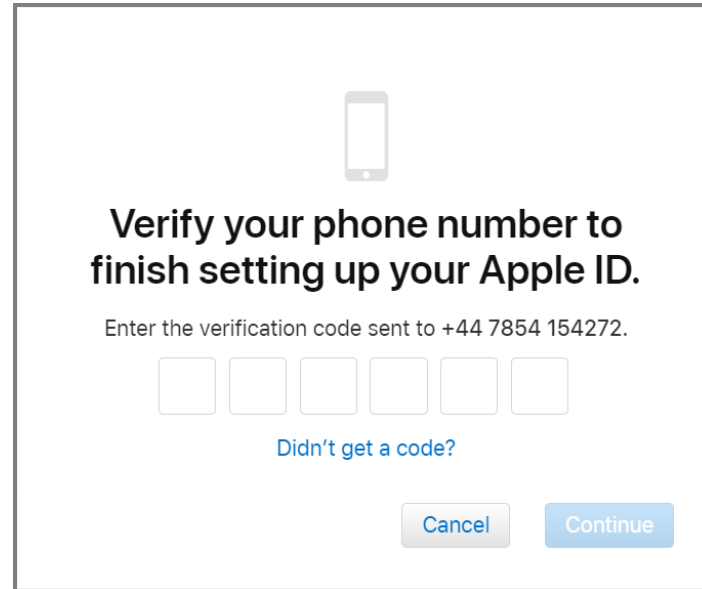
Continue

Click Continue to proceed.

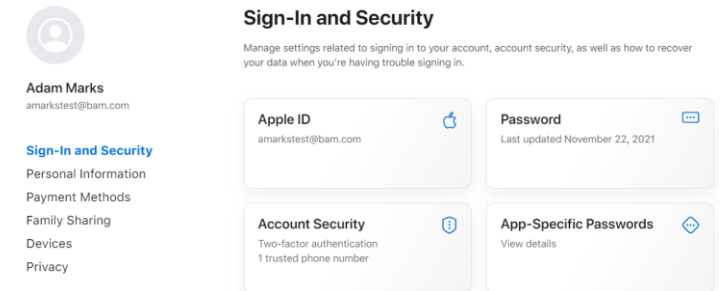
Apple ID Setup



An email will be sent to your BAM email address with a code. Input the code in the boxes on-screen.



A text message or phone call will be sent to your contact number, with a code. Input the code in the boxes on-screen.



Once complete, you will be taken to your Apple ID homepage. Your Apple ID is now set up and ready to use.

Apple ADM Enrolment

Once your Apple ID has been created, or if you already have an Apple ID, you can now enrol your device.



Turn on your device. Select a language and country.



Tap "Set Up Manually".



Connect to WiFi if you have a WiFi connection available; alternatively, select "Use Mobile Connection". You will need to have a SIM card in the device to use the mobile connection.

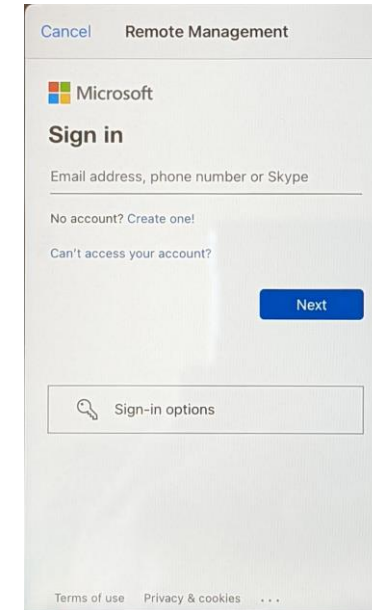
Apple ADM Enrolment



Tap “Don’t Transfer Apps or Data”.
If you have an existing backup that you wish to restore, please contact the IT Servicedesk.



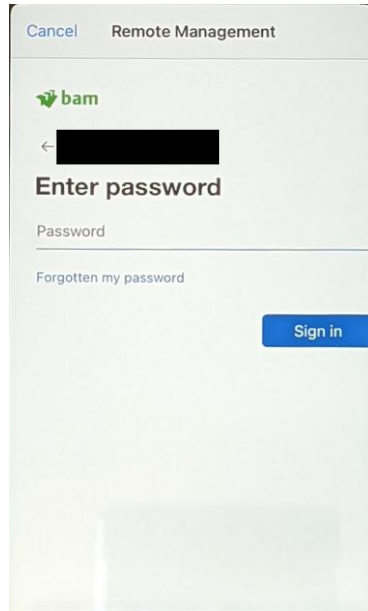
The InTune Remote Management profile will now attempt to take control of your device. Tap **Next**.



You will be prompted to sign into your BAM account. Input your BAM email address and tap Next.



Apple ADM Enrolment



Input your BAM account password. Tap **Next**.

If you are prompted to carry out multi-factor authentication, please do so.

Space for pay-off,
divided over 2 lines

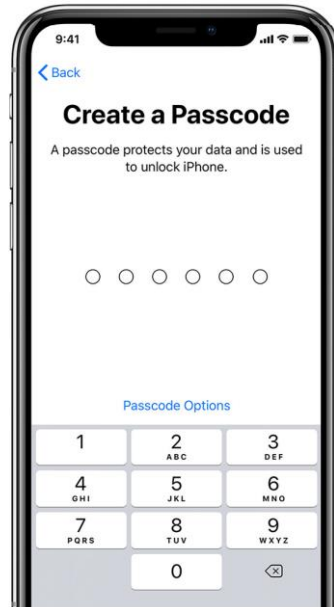


Tap **Yes**.



At this point you will be given the option to set up fingerprint unlock or face unlock. You can complete this now, or skip it and do it later.

Apple ADM Enrolment



Create a passcode for your device. This must be six digits long, and **must not be “simple”** – do not use 123456 or 111111 for example.



Input your Apple ID, and confirm the password when prompted. You may be required to complete multi-factor authentication.

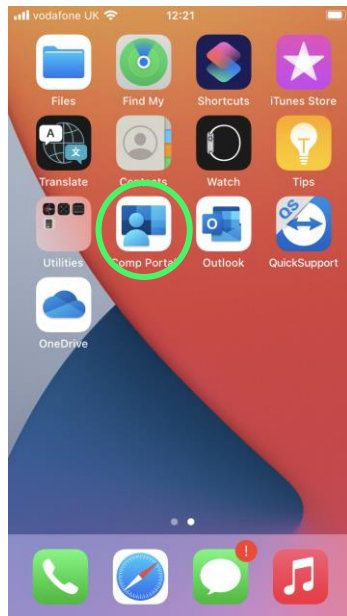


Tap **Continue** to keep your device up to date. This is important to ensure your device remains secure and compliant.

Apple ADM Enrolment

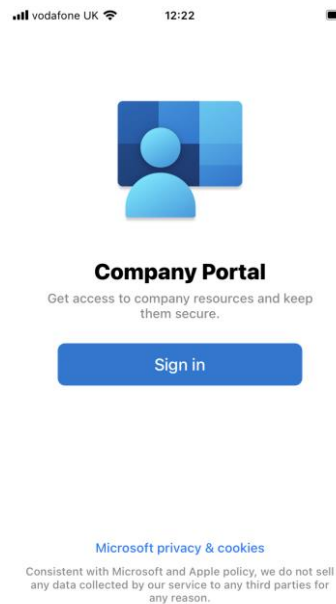
After a couple more screens (not pictured here – they are informational screens) you will be presented with your device homescreen.

You now have a few more things to do before you can access corporate data.

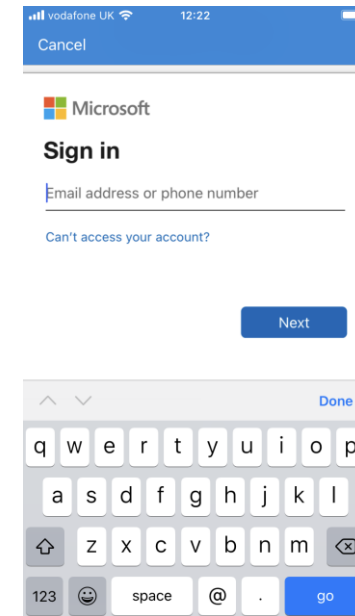


After a short wait, some applications will be downloaded and installed. Tap on **Comp Portal** to continue.

Space for pay-off,
divided over 2 lines

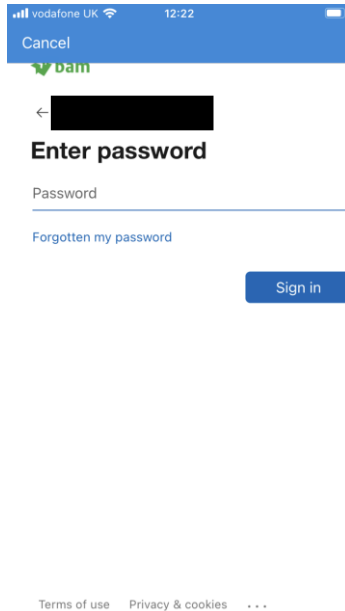


Tap **Sign in**.

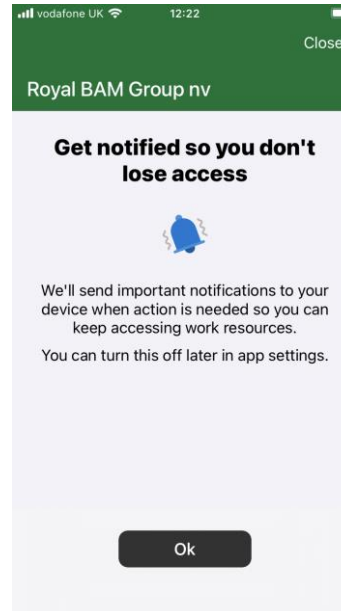


Input your **BAM email address**.

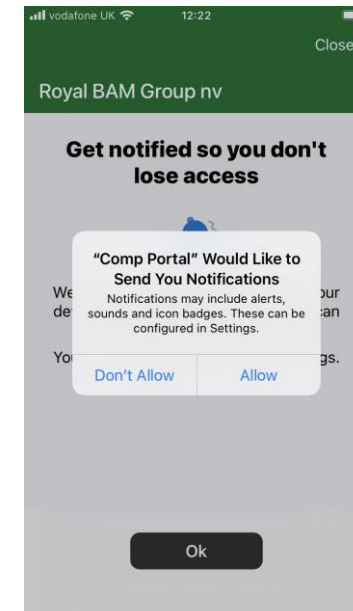
Apple ADM Enrolment



Input your **BAM account password**. This is the same password that you use to log into your computer.

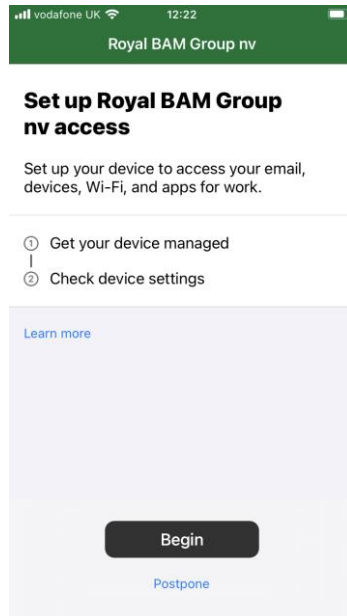


Tap **OK**.

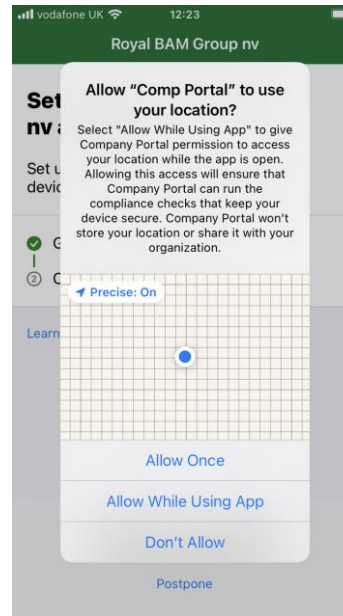


Tap **Allow**.

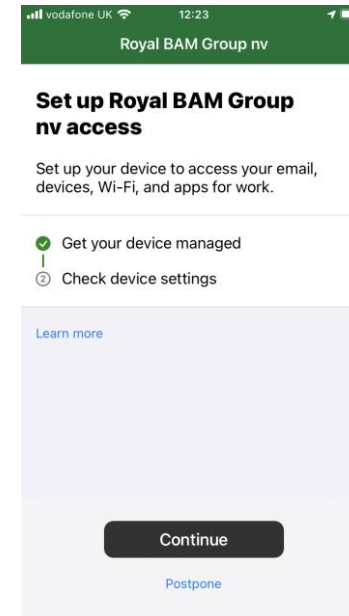
Apple ADM Enrolment



Tap **Begin**.

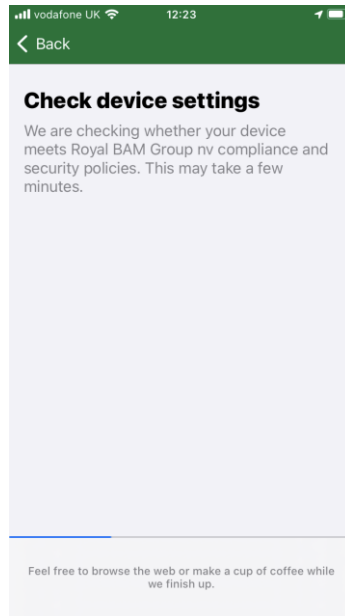


Tap **Allow Once**.
Note that this screen may appear at a random point during this process!

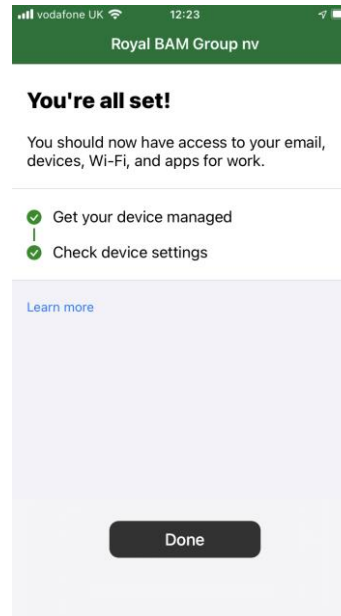


Tap **Continue**.

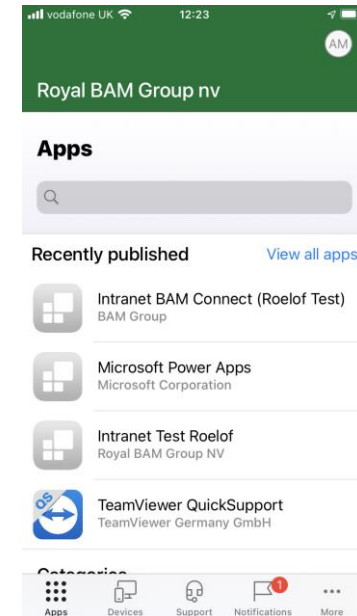
Apple ADM Enrolment



Wait while device settings are checked.



Tap **Done**.

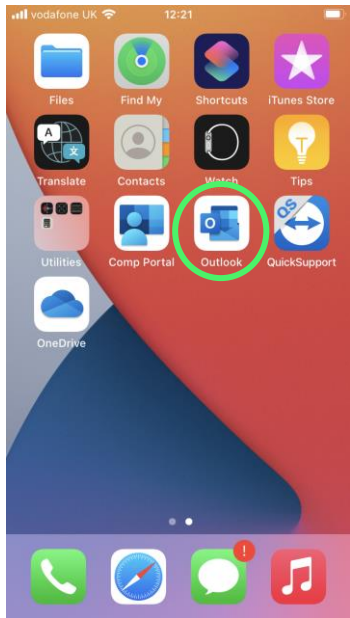


You will now see the Company Portal homescreen, and your device is now fully enrolled!

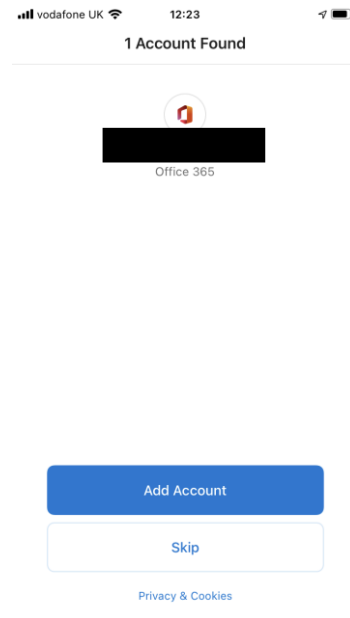


Accessing Corporate Resources

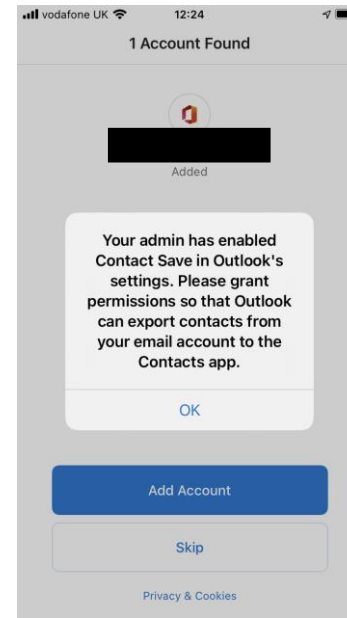
Now that your device is now fully enrolled, you need to configure a few applications so that you can access your email, Teams, and other corporate resources. This section shows how to set up Outlook.



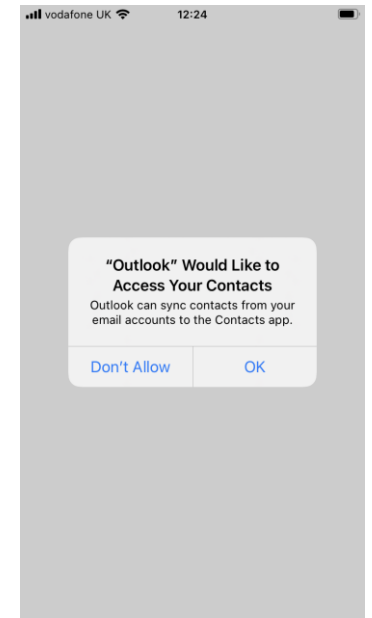
From your device homescreen, open **Outlook**.



Tap **Add Account**.

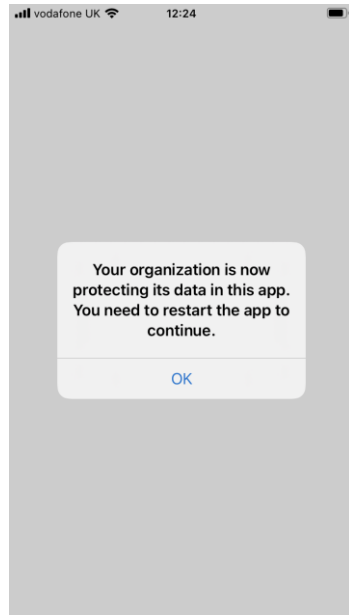


Tap **OK**.

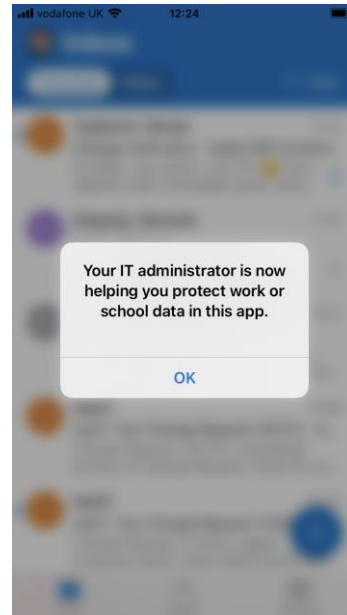


Tap **OK**.

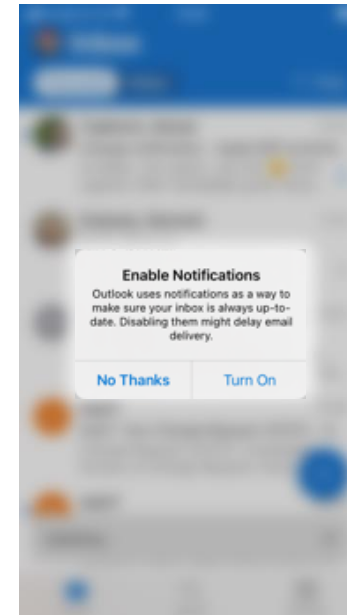
Accessing Corporate Resources



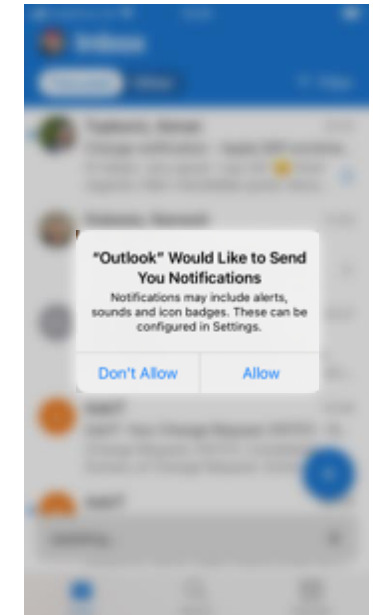
Tap **OK**.
Outlook will now close.
**Reopen Outlook from your
homescreen to continue.**



Tap **OK**.



Tap **Turn On**.



Tap **Allow**.
**Your emails will now be
displayed, and Outlook is now
fully configured.**

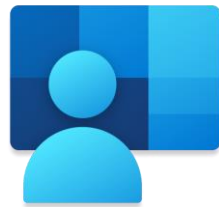
Installing Applications

Now that your device is fully enrolled, you can install additional applications in one of two ways.

Corporate apps can be installed via the **Company Portal** app. This contains apps that have been provided by Royal BAM Group for corporate use.

When you install corporate apps, you may need to add your account and sign in, in a similar way to how you configured Outlook earlier in this guide. Simply follow the instructions on screen.

Other apps can be installed via the App Store on your device. This includes applications that are not provided for corporate use. Please note that apps you install will be visible to IT Support – ensure you are following the company IT policy.



Corporate Apps



Other Apps



Enrolment Complete!

Your device is now fully enrolled and set up for corporate access.

If you experience any problems with your device, or have queries about using it, please contact the IT Servicedesk for assistance.